

# MRF LIMITED

CIN:L25111TN1960PLC004306

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## **NOTICE OF 60<sup>TH</sup> ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**

NOTICE is hereby given that the 60<sup>th</sup> Annual General Meeting (AGM) of the Shareholders of the Company will be held on Thursday, the 12<sup>th</sup> August, 2021, at 11.00 A.M. through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") in compliance with all applicable provisions of the Companies Act, 2013 (the Act) and the Rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), read with Ministry of Corporate Affairs (MCA) Circular No.20/2020 dated 5<sup>th</sup> May, 2020, Circular Nos.14/2020, 17/2020 and 2/2021 dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020 and 13<sup>th</sup> January, 2021 respectively (collectively referred to as "relevant circulars") to transact the businesses set forth in the Notice convening the AGM. The members will be able to attend the AGM through VC/OAVM at <https://www.evoting.nsdl.com/>. Members participating in the meeting through VC/OAVM facility shall be reckoned for the purpose of quorum under section 103 of the Act.

In compliance with the relevant circulars, the Notice of the AGM and Annual Report 2020-2021 has been sent on 20<sup>th</sup> July 2021 to the members whose Email addresses are registered with the Company/Depository Participant(s). The aforesaid documents are also available on the website of the Company i.e. [www.mrfftyres.com/](http://www.mrfftyres.com/) financial results and the websites of the stock exchanges where the shares of the Company are listed i.e. [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) as well as on the website of National Securities Depository Limited i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

Pursuant to the provisions of Section 108 of the Companies Act, 2013 (the Act) read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of Listing Regulations, the Company is providing the facility to its members holding shares either in physical form or dematerialized form, as on 05<sup>th</sup> August, 2021 (cut-off date) for casting their votes electronically on each item as set forth in the Notice of AGM through the electronic voting system provided by NSDL. The voting rights of members shall be in proportion to their shareholding in the paid-up equity share capital of the Company as on the cut-off date i.e., 05<sup>th</sup> August, 2021. Mr. N C Sarabeswaran, Senior Partner, Messrs. Jaganathan & Sarabeswaran, Chartered Accountants, has been appointed as the scrutiniser for conducting the e-voting process in a fair and transparent manner. Further, the facility for voting through electronic voting system will also be made available at the AGM and the members attending the AGM who have not cast their vote(s) by remote e-voting will be able to vote at the AGM. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the meeting. Information and instructions including details of the User ID and password relating to e-voting have been sent to the members through email. The same login credentials may be used for attending the AGM through VC/OAVM. Detailed process and manner of Remote e-voting and e-voting at the AGM by the members holding shares in dematerialised mode, physical mode and for members who have not registered their email address is provided in the Notes to the AGM Notice.

The remote e-voting period commences on 07<sup>th</sup> August 2021 (9.00 A.M.) and ends on 11<sup>th</sup> August, 2021, (5.00 P.M.). The remote e-voting module shall be disabled by NSDL for voting thereafter. During the remote e-voting period, members of the Company holding shares either in physical form or in dematerialised form, as on the cut-off date 05<sup>th</sup> August, 2021, may cast their votes electronically. The votes once cast by the members, cannot be changed or cancelled. Any person, who acquires shares of the Company and becomes member of the Company after despatch of the notice and holding shares as on the cut-off date i.e., 05<sup>th</sup> August, 2021, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). If the member is already registered with NSDL for e-voting, then he/she can use his/her existing User ID and Password for casting the vote through remote e-voting.

In case of any queries or issues pertaining to e-voting, Members may refer to the Frequently Asked Questions (FAQs) for shareholders and e-Voting user manual for shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on Toll Free No.: 1800-222-990 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). Any query or grievance connected with the remote e-voting may be addressed to Ms. Soni Singh, Assistant Manager, NSDL, 4<sup>th</sup> Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013. Email: [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in), 1800 1020 990 / 1800 224 430.

NOTICE is also hereby given that, pursuant to Section 91 of the Companies Act, 2013 and rules made thereunder and the provisions of Listing Regulations, the Register of Members of the Company will remain closed from 06<sup>th</sup> August 2021 to 12<sup>th</sup> August, 2021 (both days inclusive). The final dividend of Rs.94/- (940%) per Equity Share of Rs.10/- each and special dividend of Rs.50/- (500%) per Equity Share of Rs.10/- each for the financial year ended 31<sup>st</sup> March, 2021, if declared at the AGM, will be paid on or after 02<sup>nd</sup> September, 2021 to the shareholders whose name appear in the Register of Members on 12<sup>th</sup> August, 2021. In respect of shares held in electronic form, the dividends will be payable on the basis of beneficial ownership as per details furnished by National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL) for this purpose.

Place : Chennai  
Date : 21.07.2021

For MRF LIMITED,  
**S.DHANVANTH KUMAR**  
Company Secretary